

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCE OFFICE
50 MAPLE STREET
MILFORD, MA 01757-3604**

NUMBER: 104-06-009 (AGR) **EXPIRES:** 18 OCT 2006 **DATED:** 18 SEP 2006

- 1. ELIGIBILITY:** The following AGR position is available to **all enlisted on-board CAT II AGR's with the Massachusetts Air National Guard**. Applications will be accepted at the individual's servicing Military Personnel Flight (MPF) until **1200hrs, 18 Oct 2006**

Position: Aircraft Maintenance Coordinator	Location: 104 th FW 175 Falcon Drive, Westfield, MA 01085
Max Grade: SMSgt Min Grade: *MSgt	AFSC: 2AXXX, 2WXXX
Unit POC: Maj Charles Wilson, DSN 698-1301 or Comm. (413) 568-9151 ext. 1301	AGR Branch POC: SFC Kimberly Alberico DSN: 256-6785 Comm: (508) 233-6785
Salary: Full-time Military Pay & Allowances	www.mass.gov/guard

MSgt must be immediately promotable to SMSgt upon selection

For Technician listing please refer to bulletin #: 06-104/40A

2. QUALIFICATIONS:

a. Officers must meet the entry-level Air Force Specialty Code (AFSC) qualification criteria outlined in AFMAN 36-2105, Officer Classification for the duty AFSC compatible with the UMDA position.

b. Enlisted personnel must possess an AFSC compatible with the UMDA upon selection for AGR duty. If there are no applicants that have the required AFSC, then the applicant must sign an agreement to retrain following procedures outlined in paragraph 3.7 of ANGI 36-101.

(1) If the applicants grade is SrA (E-4) or below, an awarded 3-skill level in the AFSC is required. Airman of this grade with prior experience may qualify IAW AFI 36-2102, Classifying Military Personnel.

(2) If the applicants grade is SSgt (E-5) or higher, an awarded 5-skill level in the AFSC is required.

(3) Supervisory positions may, at the discretion of the selecting official, require a 7-skill level in the compatible advertised AFSC.

c. IAW ANGI 36-101 Para 3.6, enlisted members currently serving in AGR status may be selected for a vacant UMDA position without an awarded 3-level in a compatible duty AFSC subject to the following restrictions:

(1) There must be no applicants with a compatible AFSC. HRO will not forward non-compatible AFSC applications to the selection board if there are any applicants with a compatible AFSC.

(2) If the position requires a mandatory training school for the award of the 3-level AFSC, they may be assigned to the new position immediately, but must agree in writing to attend the first available course that would qualify them in the new AFSC.

(3) The member must sign a statement acknowledging understanding of the above conditions prior to assignment to the SPMD position.

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c. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123, Medical Examinations and Standards, Attachment 2, Medical Evaluation for Continuation Military Service. Medical examinations must be conducted not more than 24 months prior to entry into AGR duty; an AF Form 895 must be completed if the medical examination is more than 30 days old; an HIV test must be completed within six months prior to the tour start date.

d. Any member in Phase I of the ANG Weight and Body Fat Management Program (WBFMP) is ineligible for entry into any type of AGR or Statutory Tour IAW ANGI 40-5-2, The Weight and Body Fat Management Program. This does not include Phase II of the WBFMP. Members must meet the weight requirements at the time they are placed on the AGR program.

e. To accept an AGR position, applicant may not be eligible for or be receiving an Immediate Federal Retirement Annuity (military or civilian). Individuals receiving or eligible to immediately receive a federal annuity and individuals receiving or eligible to immediately receive a state annuity for service as National Guard technicians are not eligible for entry on any type of AGR tour IAW ANGI 36-101.

f. To accept an AGR position, an applicant's military grade cannot exceed the maximum military grade authorized on the UMDA and UMDG for the advertised position. Applicants who are overgrade must indicate in writing a willingness to be administratively reduced in grade if selected to the position.

g. Applicants, if selected, who are not able to complete 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding contained in ANGI 36-101, Attachment 2.

h. An individual must not have been previously separated for cause from active duty or a previous AGR tour.

i. Military technicians may not convert in-place to AGR status. An incumbent military technician may only change to AGR status in conjunction with selection for a different UMDA position, defined as a UMDA position with a different position description number.

j. Members must remain in the position to which initially assigned for a minimum of 12 months.

k. Selection and assignment of this AGR position is contingent on the incumbent's selection and entry on a statutory tour of active duty IAW 10 USC 265.

3. APPLICATION PROCEDURES:

a. Candidates must turn in an NGB Form 34-1 along with an Individual Records Review List (RIP) to the HRO representative at their servicing Military Personnel Flight (MPF). Applications must arrive at the MPF NO LATER THAN NOON (1200 HOURS) ON THE EXPIRATION DATE OF THE BULLETIN. Any applications that arrive at the MPF after 1200 hrs will be returned without action. APPLICATIONS SENT DIRECTLY TO THE HRO WILL BE RETURNED WITHOUT ACTION.

b. MPF will certify that the applicant is/is not eligible in accordance with ANGI 36-101 and forward applications to the HRO to arrive NO LATER THAN THE CLOSE OF BUSINESS THREE WORK DAYS AFTER THE EXPIRATION DATE OF THE BULLETIN. Non-qualified applicants will be notified as soon as possible after receipt of their application by the HRO. All other applicants will be notified within 30 days after the completion of the selection board.

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4. JOB DESCRIPTION:

- Working knowledge of MIS (Maintenance Information System) and IMDS (Integrated Maintenance Information System)
- Ability to track and determine aircraft status
- Ability to monitor and meet deadlines
- Ability to assign work and repair priorities
- Ability to effectively manage and coordinate fly schedule requirements
- Ability to develop and implement short and long term maintenance plans
- Working knowledge of assigned aircraft systems and sub systems
- Ability to direct and implement the maintenance effort using available resources
- Ability to devise or test new work methods, procedures or guidelines.
- Ability to deal objectively with workers and render sound decisions.